

SAN JACINTO DAY FESTIVAL

VENDOR INFORMATION

FEE INFORMATION

Vendors wishing to reserve a space must return the completed application along with payment no later than February 1, 2020. (Prices will increase as of March 1) Space is limited and booth location preference is based on the order we receive payment. No guarantees. Company checks, money orders and credit cards (MasterCard, Visa, Discover and American Express only) will be accepted. Please make checks payable to the San Jacinto Museum of History.

NOTE: You will receive an e-mail confirmation when your application and payment have been processed.

ELECTRICAL

Electrical provided at additional cost. MUST provide a list of items that require electrical on the Vendor Application.

ALCOHOL

Not permitted on site.

SET-UP TIME

Vendors may set up beginning Saturday at 7a.m. One table, with table cover and two chairs are provided. All vendors/exhibitors are encouraged to dress in the Texas or period theme. ALL cars must be out of vendor booth area by 9a.m. sharp. *Best practice - unload car by your booth then park your car.

PARKING

Written parking instructions will be sent closer to Festival date. Following move-in, all vehicles must be moved and parked in the designated areas by 9:00 a.m. on Saturday. No vehicles will be allowed to remain in the Festival area. Shuttles are provided between parking areas and the Festival grounds. No golf carts or 4- wheelers of any kind will be allowed by anyone except the San Jacinto Day Festival Committee and/or Texas Parks and Wildlife Department.

SALES AND PROMOTION

Promotional drawings and all prizes must be approved through the San Jacinto Day Festival Committee prior to the Festival. If approved, prizes must be awarded during the Festival and a list of all winners must be provided to the Festival Committee.

All sales, promotions must be conducted within the exhibitor's allocated space, not in the visitor walkway, in front of the area or walking around the Festival grounds. All equipment must remain inside the exhibitor's allotted space and must not encroach into the walkways.

No items bearing the words San Jacinto Day Festival and/or San Jacinto Museum/Monument or its logos will be allowed without the prior approval of the San Jacinto Day Festival Committee. No audio speakers to broadcast information or music will be allowed.

The San Jacinto Day Festival Committee reserves the right to prohibit sales or distribution of any and all items which may be considered objectionable or offensive to the organization or the public.

MOVE-IN/MOVE-OUT:

Vendors must be completely set up by 9:00 a.m. on Saturday. Move-Out begins at 5:00 p.m. Vendors are required to remain active in their space at the Festival until 5:00 p.m. on Saturday.

WEATHER:

The Festival is held rain or shine. In the case of extreme weather, check the web site www.sanjacinto-museum.org or Facebook page for last minute changes and updates. Fees are non-refundable.

Booth space lessee agrees to hold the San Jacinto Day Festival Committee, San Jacinto Museum of History, Texas Historic Commission, Texas Parks & Wildlife Department, State of Texas, City of La Porte and its agents harmless from any and all liability whatsoever. The fore mentioned groups cannot be held liable for any damage occurring either to persons or personal property, assumes no responsibility for Workmen's Compensation, FICA or withholding taxes for any and all employees or agents that work for any vendor in the San Jacinto Day Festival, and shall not be responsible for city or county sales tax.

Authorized Signature: _____

If you have any questions, please contact Gina Manlove at JMMC 281-487-6767 or gmanlove@johnmanlove.com.

**Applications and checks should be made out to the San Jacinto Museum Association and sent to:
One Monument Circle La Porte, Texas 77571-9585**

If paying with a credit card and you do not want to mail account numbers, feel free to call in the payment information.